

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 19th November 2025 commencing at 7.30 pm for the purpose of transacting the following business

Anthea Cass

Clerk to the Council 12th November 2025

AGENDA

Members of the public are warmly welcome.

25.1 Apologies for absence

25.2 Declarations of interests in items on the agenda.

25.3 Open forum (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments concerning Berryfields. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive). Subject to Standing Order 3(e) a member of the public shall not speak for more than 5 minutes.*

25.4 Police report

25.5 Planning

25.6 Minutes

To agree the Minutes of the Parish Council Meeting held on Wednesday 15th October 2025.

25.7 Land & facilities

Roman Park & Village Hall

Update as circulated on Clerk's report.

Allotments

Park inspections and repairs

Kiosk

Aylesbury Park Way Station parking – tenancy agreement for 2026

25.8 Finance

25.8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

25.8.2 To agree on the accounts to end October as circulated.

25.8.3 Update from Finance Committee

25.9 Community Grant

(as circulated from Ashley Waite)

25.10 To review and approve the following policies (circulated)

Staff Handbook

Lone Working Policy

Equality and Diversity

25.11 Ongoing and proposals of new projects (updated in clerk's report)

MVAS – update

Book Swap Store – update

Dog Poo Bin – update

Diwali 2026 - discuss hosting at Roman Park

25.12 Events

Christmas – update on events

25.13 Our Berryfields

Update

25.14 Meetings & matters of report

25.15 Dates of next Parish Council Meeting

Finance Meeting /Budget meeting 8 December 2025 (not open to the public)

Parish Council Meeting Wednesday 21st January 2026 7.30pm